Person Specification: Alternative Provision Progress Mentor

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| Factor/Requirement | Essential | Desirable | Evidenced by |
| Education/Qualifications/  Training | * GCSE Grade C or above in Maths and English or equivalent | * Minimum of 5 Level 2 qualifications (O Levels/GCSE’s at Grade C or above) including Maths and English * Educated to ‘A’ level or equivalent. * Relevant training in working with students with SEN/Behavioural issues. | Application Form/Qualification Certificates |
| Skills/Knowledge/  Experience | * A good standard of Computer Literacy including Microsoft Word & Excel * Excellent communication skills * Ability to build sound relationships with staff, students and outside agencies | * Experience of delivering Alternative Provision programmes and qualifications for students at risk of exclusion. * Experience of working with challenging young people * The ability to deliver core subject Maths up to GCSE level would be highly desirable | Application form  Interview |
| Other | * Ability to demonstrate enthusiasm and sensitivity while working with others * Well motivated, a self starter and makes things happen. * Excellent organisational skills * Driving Licence and use of own vehicle * Reliable under pressure * Ability to work as part of a team * Patience and an ability to remain calm * Flexible with a willingness to cover and support with other duties when required * Sense of humour |  | Application form  Interview |