Person Specification: Alternative Provision Progress Mentor

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| Factor/Requirement | Essential | Desirable | Evidenced by |
| Education/Qualifications/Training | * GCSE Grade C or above in Maths and English or equivalent
 | * Minimum of 5 Level 2 qualifications (O Levels/GCSE’s at Grade C or above) including Maths and English
* Educated to ‘A’ level or equivalent.
* Relevant training in working with students with SEN/Behavioural issues.
 | Application Form/Qualification Certificates |
| Skills/Knowledge/Experience | * A good standard of Computer Literacy including Microsoft Word & Excel
* Excellent communication skills
* Ability to build sound relationships with staff, students and outside agencies
 | * Experience of delivering Alternative Provision programmes and qualifications for students at risk of exclusion.
* Experience of working with challenging young people
* The ability to deliver core subject Maths up to GCSE level would be highly desirable
 | Application formInterview |
| Other | * Ability to demonstrate enthusiasm and sensitivity while working with others
* Well motivated, a self starter and makes things happen.
* Excellent organisational skills
* Driving Licence and use of own vehicle
* Reliable under pressure
* Ability to work as part of a team
* Patience and an ability to remain calm
* Flexible with a willingness to cover and support with other duties when required
* Sense of humour
 |  | Application formInterview |