**Job Title:** Cleaner

**Salary:** Grade 1 Point 2

**Hours of work:** 10 hours per week – afterschool role, hours to be confirmed at interview.

**Responsible to:** Executive Site Manager

**Post Objective:** To work independently to perform a variety of cleaning tasks inside classrooms and corridors around the Academy.

**Duties, Responsibilities and Key Tasks:**

* Cleaning certain parts of the school site
* Vacuuming carpeted areas and washing floors
* Sweeping uncarpeted areas
* Emptying and cleaning bins
* Spot cleaning of spillages
* Cleaning desks, seats and skirting boards
* Cleaning doors and windows
* Checking stock levels of cleaning materials
* Reporting all defects/hazards immediately to the Executive Site Manager

**Skills and experience you will need:**

* A reasonable level of fitness
* Punctual, reliable and trustworthy
* Able to manage time effectively
* Ability to work both alone and in a team
* Awareness of health and safety procedures
* Reading skills for following instructions
* Maths skills for measuring cleaning fluids

The responsibilities of the post may be reviewed and modified in light of the needs of the academy. Any changes of a permanent nature will be incorporated into the job description and will therefore be the subject of negotiation with the post holder.

Note: It is expected that all post holders at Magnus Academy take part in training opportunities provided as part of their continued professional development and that any gained time to be taken in lieu.